September 3, 2017

Standards HR Department

POS Trinidad

Dear Recruiter/Hiring Manager,

It is with great pleasure that I apply for this position as a Back-Store Attendant as advertised on Massystorestt.com. Enclosed please find my resume.

I am physically fit, possess strong communication skills and works well with others.

I also bring knowledge from my years of experience working in the construction and carpentry industry, excellent customer service. From my experience in the construction environment, I have learned how to handle, lift and properly secure heavy equipment and merchandise, as well as follow company’s safety rules and regulations.

Thank you for your deliberation for this position. I am available for an interview at any time; please do not hesitate to contact me at 1868-307-5055.

Sincerely,

Kevin Alexander

**Kevin Alexander**

Phone: (1868) 3075055

Email: kevin.alexander.20@hotmail.com

***OBJECTIVE***

To work for an organization that provides me with the opportunity to enhance and progress my professional skills.

***PROFILE SUMMARY***

* Excellent organizational and time management skills
* Excellent communication skills when interacting with management and customers
* Grasp new concepts and assignments quickly
* Capability of staying mobile for extended periods of time
* Ability to work co-operatively within a team and individually

***WORK EXPERIENCE***

**Painter**

**BR Painting June 2013-August 2017**

* Provide exceptional customer service
* Answer questions and inquiries in a professional manner
* Painting/ Power washing /Gypsum

**Adam’s Project Management & Construction Limited February 2015- November 2015**

* Work with large teams to complete projects on time
* Loaded, unloaded and identified building materials, machinery, and tools, and distributed them to the appropriate locations, according to project plans and specifications
* Performed work safely in accordance with departmental safety procedures and operates equipment safely
* Followed all safety rules, company policies and procedures

**Locks Finishes September 2010-June 2013**

* Painting
* Home Furnishings
* Packing and moving
* Carpentry

**Mucurapo Senior Comprehensive School September 2003- June 2005**